

I agree to accept the following terms and conditions:

1. The hire of a BMS instrument requires that the above named pupil has lessons from BMS, or that they play the instrument in a Bolton Music Centre ensemble and is subject to availability of instruments that are allocated on a first come first served basis.
2. I will pay, upon collection, the full annual cost of hiring the instrument (£30), or £10 per term, (the "hire fee") if entering the agreement in Spring or Summer terms. (In special cases the yearly cost may be spread across the year in 3 termly payments – upon approval of the Head of Service.)
3. I will pay the hire fee for the instrument for the entire time that the instrument is in my care. The hire fee is payable upon collection of the instrument.
4. Instruments will be issued only after BMS receive this agreement duly signed by the parent/guardian, and the hire fee. Failure to return the instrument when requested will result in my being responsible for the full replacement cost.
5. I will return the instrument immediately should my son/daughter cease receiving lessons through BMS, or if they leave the relevant Music Centre ensemble, whether or not the period of hire is completed. The hire fee is non-refundable.
6. I accept full responsibility for the Instrument during the period of hire. I will ensure that the instrument is adequately insured while it is in my possession. I will maintain it in the condition in which it was acquired, and provide the necessary consumables (including, but not limited to: reeds & strings) as required. No major repairs will be undertaken without the consent of BMS.
7. I will notify BMS, and my insurers, immediately of any damage or loss whilst the instrument is on hire. I accept full responsibility for the loss or damage incurred, and will return the instrument to BMS for any necessary repairs, at my own cost. I agree to indemnify BMS for any loss which is incurred.
8. BMS reserves the right to exchange the instrument (or terminate the agreement) within the period of hire, at its discretion.
9. I undertake to return the instrument to BMS upon completion of the period of hire. At the end of the hire period, I will return the instrument in a satisfactory condition. Where repairs are required BMS will make arrangements for such repairs and will invoice the hirer separately for the relevant costs. If the instrument is beyond repair the hirer will be held responsible for its replacement.
10. If I wish to extend the period of hire, I understand that I must contact BMS to make an appointment no later than the 14th July 2009 with BMS to enable the condition of the instrument to be checked and to request the instrument's re-issue. I understand the re-issue will be at the discretion of BMS.
11. I will notify BMS immediately if there are any changes to the details given above.
12. I understand the Instrument will at all times remain the property of BMS.

Signed _____ (Parent/Guardian) Date _____

Print Full Name: _____

Bolton Music Service

Bolton Music Centre, New York, Bolton BL3 4NG

01204 333533

music.service@bolton.gov.uk

**Bolton
Council**

Bolton Music Service Instrumental Hire Scheme Agreement

Name of Hiree ~ Bolton Music Service (referred to in this Agreement as "BMS")

Name of Hirer (Parent / Guardian) _____

Address _____

Postcode _____ Telephone _____

Name of Pupil _____

School Attended _____

Date of Birth _____

Please see over for terms and conditions of agreement

To be completed by Music Service Admin:

Instrument _____ Make _____

Model _____ Serial Number _____

Hire Scheme Number _____ Insurance Value £ _____

Period of Hire _____

Condition:

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